

Communications

These examinations are designed to enable Learners with specific disabilities, special needs and disadvantages to participate in the examination process successfully.

General Objectives

This examination offer Learners the opportunity to:

- Demonstrate their attainment or competence
- Take an examination that meets their capabilities
- Develop communication and reading techniques
- Develop clearer speech
- Make themselves understood
- Develop imagination and creativity
- Increase self-confidence
- Enjoy participating

Guidelines for Communications Learners

- There is no set Syllabus for these examinations, they can be tailored to meet the needs of the Learner.
- Teachers should contact the NEA office to agree a suitable programme that dovetails with a Learner's capabilities.
- The general or specific content of the examination must be agreed between the parties and the Examinations Director before an examination.
- This should be done by contacting the NEA office prior to the Entry for the examination being submitted.
- The Learner's Entry Form should be submitted with a Reasonable Adjustment Application Form which is available on request from the NEA office. This form provides space for Teachers and/or Learners to bring to NEA's attention any special circumstances or requirements which a Learner wishes to be considered. (Teachers are requested to append their qualifications and to attach to the entry form copies of any formal statements relating to the Learner.)
- NEA will make every effort to accommodate appropriate Learners who wish to enter these examinations.
- All cases for entry will be judged on an individual basis by NEA.
- There is no grading system for these examinations, however each examination taken is Numbered starting from 1, so that the Learner gains a sense of progression, this will be recorded by the NEA office.
- There is no upward limit to the number of examinations taken over a Learner's career, but it is recommended that no more than two of these examinations are taken within one academic year.
- The Learner will receive a report and a certificate.
- NEA seeks to offer appropriate and agreed support to those Learners with specific learning, reading, sight, hearing and mobility difficulties, or any other disadvantage disclosed.
- NEA seeks to comply with the terms of all relevant legislation in the United Kingdom. This includes the provisions of the Disability Discrimination Act as to access arrangements, special requirements and reasonable adjustments to the examination process. (Please

refer to NEA's Equal Opportunities Policy, Disability and Special Needs Policy and Reasonable Adjustments and Special Considerations Policy for details).